

Regular Meeting
of
THE CITY OF PARKER CITY COUNCIL
December 6, 2022
5:30 pm
PARKER CITY HALL

Mayor Kelly called the meeting to order at 5:30 pm.

Pastor Danny Davis, Refuge Assembly of God, gave the invocation.

Roll call by Clerk Hinrichs:

Ms. Barrow – present
Mr. Chaple - present
Ms. Galbreath – present
Ms. Gibson – present
Mayor Kelly – present

ITEMS FROM THE AUDIENCE (non-agenda items)

none

APPROVAL OF THE MINUTES:

Motion made by Ms. Barrow to approve the minutes as presented from November 8th and November 15th, 2022, seconded by Ms. Galbreath.

Ms. Barrow – aye
Mr. Chaple - aye
Ms. Galbreath – aye
Ms. Gibson – aye
Mayor Kelly – aye

REGULAR AGENDA:

- 1. 4906 Bus Hwy 98 Mobile Home Park – Catrett – Council to determine the status of the park.** Ms. Catrett in attendance. Mr. Sloan was asked to look into the history of the park at the council meeting in November. He spoke with Lou Bradford, a former city employee, and she remembered the park being a park and felt confident there was an occupational license issued yearly in the past to the park. Ms. Bradford said if it was not listed under mobile home parks it may have been a mistake by the city. Mr. Sloan recommended giving a permit as requested for occupational license as this would not be establishing a new park. Ms. Barrow made a motion to allow the permit, seconded by Mr. Chaple.

Ms. Barrow – aye
Mr. Chaple - aye
Ms. Galbreath – nay
Ms. Gibson – nay
Mayor Kelly – aye
Motion passed 3-2.

2. Variance Request Pertaining to Setbacks at 5213 Bus. Hwy 98 – Heritage Funeral Home
Item rescheduled to January 17th at request of owner.

- 3. SRF Loan - update on the construction loan agreement** – Mr. Sloan reported that the SRF Loan communication has been going through Anchor Engineering and not his office. The council has previously passed Resolution 2022-386 pertaining to the SRF loan, however Mr. Sloan read the documents recently and the term of the loan is 6 months, that is not acceptable. Mr. Sloan would like permission to communicate with the state before obtaining signatures on any loan documents.
- 4. First Reading of Ordinance 2022-411 – pertaining to chapter 26 of the code of ordinances related to code enforcement of unfit/unsafe structures and imminent public health threats, including procedures** – removed from agenda and will read at council meeting on January 17th, 2023.

TASK LIST:

Earl Gilbert User Fee – Mayor would like to raise the parking ticket fees

5- and 10- year plan – Held workshop but Ms. Galbreath did not receive the information she was looking for

Lake Drive Resurfacing – no report

Strom Water Master Plan – Ms. Galbreath reached out to Anchor and has not received the information. Mayor Kelly will reach out and ask.

Procedural Manual – will be done in house after employee handbook

Employee Handbook – would like to set workshop date

Current Fees will be added to task list

Possible Raise of water bill deposit

Mr. Chaple – Thanked Ms. Barrow for her efforts with the Christmas Tree Lighting. Next event will be the Easter Egg Hunt on April 8th at Memorial Park.

Ms. Galbreath - Employee handbook special meeting will be held January 9th at 9 am.

Ms. Barrow – Christmas Tree lighting was a group effort and thanked the team that helped pull it together. Thanked Mr. Chaple for donating money to the event.

Mr. Gibson – At the town hall meeting it was suggested a citizens' group form to help clean up properties that have code violations, feels it is a good time to get citizens involved.

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Clerk Hinrichs – Asked if we need a vote to cancel the December 20th meeting, Ms. Galbreath asked if a meeting is needed prior to the end of the year to move forward with ad valorem? Mr. Sloan stated only the fire and stormwater assessments required a vote prior to the end of the year.

Mayor Kelly – Asked citizens to help keep a watch on the sports park as there have been problems with driving on the grass, breaking of gates and other graffiti at the pirate ship.

Adjournment at approximately 6:10 pm.



Jami Hinrichs, City Clerk